



CITY OF WEST PARK CITY COMMISSION MEETING AGENDA

**WEDNESDAY, FEBRUARY 19, 2025
7:00 PM
COMMISSION CHAMBER, CITY HALL
1965 SOUTH STATE ROAD 7, WEST PARK, FL 33023**

www.cityofwestpark.org

Phone: 954-989-2688 Fax: 954-989-2684

**Mayor Felicia M Brunson
Vice Mayor Joy B Smith
Commissioner Cristina R Eveillard
Commissioner Brandon Smith
Commissioner Dr. Katrina Touchstone**

**W. Ajibola Balogun, City Manager
Burnadette Norris-Weeks, City Attorney
Alexandra B. Grant, City Clerk**

City of West Park Ordinance No. 2012-05 requires all lobbyists before engaging in any lobbying activities to register with the City Clerk and pay an annual fee of \$100.00 per **Resolution No. 2012-43**. This applies to all persons who are retained (whether paid or not) to represent a business entity or organization to influence “City” action. “City” action is broadly described to include the ranking and selection of professional consultants and virtually all legislative, quasi-judicial and administrative action.

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. INVOCATION**
- 4. PLEDGE OF ALLEGIANCE**
- 5. PRESENTATIONS**
 1. None.
- 6. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE COMMISSION**
- 7. ADVISORY BOARD PRESENTATIONS**
 1. None.
- 8. BROWARD SHERIFF'S OFFICE UPDATES – POLICE / FIRE DEPARTMENT**
 1. **Law Enforcement Monthly Statistics Report - January, 2025**
[WP-MonthlyStats-JAN2025](#)
 2. **Traffic Accidents /Citations for October – December 2024**
[Traffic Accidents -Citations-October-December 2024.pdf](#)
- 9. APPROVAL OF MINUTES**
 1. **December 4, 2024 - Regular Commission Meeting Minutes**
[December 4, 2024 - Regular Commission Meeting Minutes](#)
- 10. RESOLUTIONS – CONSENT ITEMS**
 1. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK FLORIDA, ESTABLISHING AN AUDITOR SELECTION COMMITTEE; PROVIDING AN EFFECTIVE DATE
(Resolution 2025-14)
[Reso. 2025-14 - West Park - Establishing an Auditor Selection Committee](#)
[Memo - CWP Auditor Selection Committee](#)
 2. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK,

FLORIDA, APPROVING A SETTLEMENT AGREEMENT IN THE CASE OF VOUTIANOI, LLC V. CITY OF WEST PARK; AUTHORIZING THE CITY ADMINISTRATOR TO TAKE NECESSARY ACTION; PROVIDING FOR AN EFFECTIVE DATE
(Resolution 2025-15)

[Reso. 2025-15 - West Park - Approving Settlement Agreement in the Case of Voutiano, LLC V. City of West Park](#)
[Voutiano Settlement Agreement](#)

3. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, PIGGYBACKING THE CITY OF AVENTURA, FLORIDA'S REQUEST FOR PROPOSALS NO. 2024-7-1 FOR STORMWATER SYSTEM MAINTENANCE SERVICES FROM ENVIROWASTE SERVICES GROUP, INC.; AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE THE ATTACHED AGREEMENT; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE
(Resolution 2025-16)

[Reso. 2025-16 - Catch Basin Maintenance Program Piggybacking the City of Aventura and Envirowaste](#)
[Memo - Catch Basin Maintenance Program Piggybacking the City of Aventura and Envirowaste](#)
[City of West Park Storm Drain Cleaning Program Worksheet](#)
[City of Aventura's Agreement with Envirowaste](#)
[City of Aventura's Request for Proposal](#)
[City of Aventura's Resolution No. 2024-54](#)

11. RESOLUTIONS – NON CONSENT ITEMS

1. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, ACCEPTING THE PROPOSAL FROM SAGOMA CONSTRUCTION SERVICES INC. IN RESPONSE TO BID NO. 24-1018 FOR AMPHITHEATER CONSTRUCTION AND AMPHITHEATER RESTROOM BUILDING CONSTRUCTION; FURTHER AUTHORIZING THE MAYOR AND CITY ADMINISTRATOR TO EXECUTE AN AGREEMENT BETWEEN SAGOMA CONSTRUCTION SERVICES INC. AND THE CITY OF WEST PARK FOR SAME; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE
(Resolution 2025-17)

[Reso. 2025-17 - Authorization to Execute Construction Contract Agreement with Sagoma Construction Inc.](#)
[Agreement with Sagoma Construction Inc. For Amphitheater Phases I & II](#)
[Memo - Authorization to Execute Construction Agreement with Sagoma Construction Inc.](#)
[Exhibit A - \(ITB 24-1018 Bid Solicitation Notice\)](#)
[Exhibit B - \(ITB 24-1018 Advertised Publications\)](#)
[Exhibit C - \(ITB 24-1018 Bid Opening Report & Bid Tabulations\)](#)
[Exhibit D - \(ITB 24-1018 Bid Package Submittal\)](#)
[Exhibit E - \(City Commission Agenda Item - Construction Approval Update 12-4-2024\)](#)

2. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE THE ATTACHED PARKS AND RECREATION FIELD USAGE AGREEMENT BETWEEN THE CITY OF WEST PARK AND CSE ATHLETICS ASSOCIATION, INC. FOR THE USE OF THE CITY'S MULTIPURPOSE FIELD AT MARY SAUNDERS PARK;

PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE

(Resolution 2025-18)

[Reso. Execution of Field Usage Agreement with CSE ATHLETICS ASSOCIATION INC at Mary Saunders Park.pdf](#)

[Memo - Execution of Field Usage Agreement with CSE ATHLETICS ASSOCIATION INC at Mary Saunders Park](#)
[Field Usage Agreement](#)

12. RESOLUTIONS – (PUBLIC HEARING)

1. None.

13. ORDINANCES – FIRST READING

1. None.

14. ORDINANCES – SECOND READING (PUBLIC HEARING)

1. None.

15. CITY MANAGER’S REPORT

1. **Suggested Date for Requested Workshop for Proposed Text Amendments to Chapter 42 – Zoning, of the Code of Ordinances, relative to Vacation Rentals, Mobile Vending, Residential Additions and Parking, and Associated Fees**

[Memo - Suggested Dates for Requested Text Amendment Workshop](#)

2. **Requested List of City Owned Vacant Properties**

[Memo - Requested List of City Owned Vacant Lots-Properties](#)

[Exhibit A - List of City Owned Lots & Properties](#)

3. **Monthly Budget Report**

[CWP Budget Report January FY2025](#)

16. OLD BUSINESS

1. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, TO APPOINT A SPECIAL COUNSEL TO INVESTIGATE WHETHER THERE IS “CAUSE” AGAINST THE CITY MANAGER FOR ALLEGED VIOLATIONS; PROVIDING FOR ADOPTION OF REPRESENTATION; PROVIDING FOR AN EFFECTIVE DATE

(Resolution 2025-13)

[RESO. 2025-13 - West Park - Appointing Special Counsel - For Cause Investigation City Administrator](#)

17. NEW BUSINESS

1. **Discussion: Move the metal detector to the front of the building**

[Memo - Metal Detector in the Lobby at City Hall](#)

[Exhibit A - Proposals From Armed Security Companies](#)

2. Discussion: Update on Minor Home Repair Program

[Memo - Minor Home Repair Program Update](#)

[Exhibit A - Wilferz Development Agreement To Construct Plaza Mall on Pembroke Road](#)

[Exhibit B - Wilferz Development Agreement To Construct City Owned State Road 7 Property](#)

[Exhibit C - Allocation of Funding For Home Explosion Emergency](#)

[Exhibit D - WW Ad Astra LLC Agreement To Construct State Road 7 Properties](#)

3. Discussion: Have a collective town hall at City Hall in March for residents to attend

4. Discussion: Update on the Pioneer Wall

[Memo - Final Update on Pioneer Wall](#)

5. Discussion: Regarding Future Date for a workshop on FEMA mapping and planning

[Memo - Future Date for a Workshop on FEMA Mapping and Planning](#)

6. Discussion: Regarding Conversation with the West Park Bucs

[Discussion regarding conversation with the West Park Bucs](#)

7. Discussion: Future Date for a Workshop on the Charter

8. Discussion: Regarding Initiatives Residents Want Back

9. Discussion: Regarding inviting all our legislative elected officials to a workshop for proper legislative planning

18. FUTURE AGENDA ITEMS

19. COMMISSION MEMBERS' COMMENTS / REPORTS

20. FOR THE GOOD OF THE ORDER

21. ADJOURNMENT

RULES OF PROCEDURE

WHO MAY SPEAK

Meetings of the City Commission are open to the public. They are not, however, public forums. Any resident who wishes to address the Commission on any subject within the scope of the Commission's authority may do so, providing it is accomplished in an orderly manner and in accordance with the procedures outlined below.

SPEAKING ON ITEMS ON THE AGENDA

- **Consent Agenda Items** - These are items, which the Commission does not need to discuss individually, and which are voted on as a group. Any Commissioner who wishes to discuss any individual item on the consent agenda may request the Mayor to pull such item from the consent agenda. Those items pulled will be discussed and voted upon individually.
- **Regular Agenda Items** - These are items, which the Commission will discuss individually in the order listed on the agenda. By majority vote, the City Commission may permit any person to be heard on an item at a non-public hearing.
- **Public Hearing Items** - This portion of the agenda is to obtain input from the public on some ordinances, resolutions and zoning applications. The chair will permit any person to be heard on the item during formal public hearings.

SPEAKING ON SUBJECTS NOT ON THE AGENDA

Any resident may address the Commission on any items pertaining to City business during the Opportunity For The Public To Address the Commission portion of the agenda. Persons wishing to speak must sign in with the City Clerk before the start of the meeting.

ADDRESSING THE COMMISSION, MANNER & TIME

By majority vote the City Commission may invite citizen discussion on any agenda item. In every case where a citizen is recognized by the Mayor to discuss an agenda item, the citizen shall step to the podium/microphone, state his or her name and address for the benefit of the city clerk, identify any group or organization he or she represents and shall then succinctly state his or her position regarding the item before the city commission. Any question, which shall be related to the business of the City and deemed appropriate by the Mayor, shall be directed to the Mayor and the Mayor shall then re-direct the question to the appropriate Commissioner or City staff to answer the citizen question which shall be related to the business of the City.

All comments or questions of the public are to be directed to the Mayor as presiding officer only. There shall be no cross conversations or questions of any other persons. **The length of time each individual may speak should be limited in the interest of order and conduct of the business at hand.** Comments to the Commission by individual citizens shall be limited to **three (3) minutes** during the citizens request period. The City Clerk shall be charged with the responsibility of notifying each citizen thirty (30) seconds before said time shall elapse and when said time limit has expired.

APPEALS

If a person decides to appeal any decision made by the board, agency, or commission with respect to

any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

DECORUM

If a member of the audience becomes unruly, the Mayor has the right to require the person to leave the room. If a crowd becomes unruly, the mayor may recess or adjourn the meeting. Please turn off all cell phones and pagers.

CONTACT INFORMATION

If anyone has questions or comments about anything on the meeting agenda, please contact the City Administrator at 954-989-2688.

AMERICANS WITH DISABILITY ACT

In accordance with the Americans with Disabilities Act and Florida Statute 286.26, persons with disabilities needing special accommodation to participate in this proceeding should contact the City Clerk no later than three (3) days prior to the meeting at (954)-989-2688 for assistance.